

SPRI  
Document Tracking  
Wyndham Grand  
Clearwater, FL  
January 17, 2025



## Minutes

### Call to Order

The Document Tracking Committee meeting was called to order at 11:45 a.m. ET by Technical Director Chadwick Collins. The SPRI Antitrust Statement was read. \*

### Roll Call

*Those present were:*

Mike Ennis, Ennis Associates

Steve Hoffman, Tyelus Consulting

Al Janni, Duro-Last

Christopher McGroarty, GAF

Walter McIntosh, Holcim Building Envelope

Chris Meyer, VaproShield

Michelle Miller, Creativate

Alpesh Patel, UL Solutions

Robert Patton, Carlisle Construction

Materials, LLC

Diana Vitiritti, SITURA INC

Theodore Young, GAF

### Staff:

Chadwick Collins, SPRI Technical Director

### Reports & Updates

*Technical Director Chadwick Collins* provided a review of the status of SPRI Standards Library.

### New Business

Mr. Collins presented a draft for an objective statement for the committee. After discussion, the Committee agreed to recommend the language draft to the Technical Committee for approval.

Mr. Collins reviewed open items inherited from the PRO Guides Task Force that had been disbanded.

Mr. Collins reviewed the spreadsheet used to track the current library and identify opportunities for new document creation. The spreadsheet will be uploaded to the SPRI Members-only section of the website.

### Adjournment

There being no further business, the meeting adjourned at 12:15 p.m. ET.

Submitted: Chadwick Collins, SPRI Technical Director

These Minutes have been reviewed by SPRI's legal counsel.

